



Employment Application

Applicant Information											
Full Name:							Date:				
Address:											
Phone:				E-mail Address:							
Date Available:				Social Security No:							
Position Applied for:	How did you hear about this position?										
Are you eligible to work in the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>									
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?								
Education											
Highest level Attained:	High School/GED <input type="checkbox"/>	AA/AS <input type="checkbox"/>	BA/BS <input type="checkbox"/>	MA/MS <input type="checkbox"/>	PHD <input type="checkbox"/>	Other <input type="checkbox"/>					
List other special training, skills, and certifications:											
Foreign Languages:											
Computer Skills Proficiency (specific program/software):	Program:			Program:			Program:				
	Low <input type="checkbox"/>	Moderate <input type="checkbox"/>	Proficient <input type="checkbox"/>	Low <input type="checkbox"/>	Moderate <input type="checkbox"/>	Proficient <input type="checkbox"/>	Low <input type="checkbox"/>	Moderate <input type="checkbox"/>	Proficient <input type="checkbox"/>		
References											
<i>Please list three professional references.</i>											
Full Name:							Relationship:				
Company:							Phone:				
Address:											
Full Name:							Relationship:				
Company:							Phone:				
Address:											
Full Name:							Relationship:				
Company:							Phone:				
Address:											

Previous Employment

Company:		Supervisor:	
Address:		Phone:	
Job Title:	Starting Salary:	Ending Salary:	\$
Responsibilities:			
From:	To:	Reason for leaving:	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company:		Supervisor:	
Address:		Phone:	
Job Title:	Starting Salary:	Ending Salary:	
Responsibilities:			
From:	To:	Reason for Leaving:	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company:		Supervisor:	
Address:		Phone:	
Job Title:	Starting Salary:	Ending Salary:	
Responsibilities:			
From:	To:	Reason for Leaving:	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

Military Service

Branch:	From:	To:
Rank at Discharge:	Type of Discharge:	
If other than honorable, explain:		

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. (If you do not have a Digital Signature, please just type your name in the Signature box.)

Signature:	Date:
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Applicant Reference Release

I hereby authorize **OIC of South Florida** to contact any company, person, or educational institution I listed as a reference on my employment application. I hereby allow any company, person, or educational institute I listed as a reference on my employment application to disclose any information they may have regarding my qualifications for employment, including but not limited to employment dates, descriptions of jobs performed, salary and wage rates and personal attributes.

I agree to release and discharge **OIC of South Florida** and successors, employees, officers, and directors as well as any company, person or educational institution I have listed as a reference for all claims, liabilities, and causes of action, known or unknown, fixed or contingent, for providing or receiving any information regarding my qualifications for employment. This release includes, but is not limited to, claims of defamation, libel, slander, negligence, or interference with contract or profession.

Signature (If you do not have a Digital Signature, please just type your name in the Signature box.)

Print Name

Date